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No. 368 1963

The Correct Way to Cut Linoleum Blocks

We show here a picture illus-trating both the right and the wrong way of cutting linoleum blocks. They should not be under-

WHAT TO PRINT AND HOW TO PRINT IT



cut—this will cause the pressure in printing to break off the lino-leum. The base should be slightly broader than the printing surface, on which to print. It is just as easy and quick to do it the right way, and it will save a lot of grief unless you don't mind cutting the whole block over again.

The KELSEY COMPAN Meriden, Conn. Single orders of \$30 or more is

The Place to Lock the Form in the Chase

On small jobs — which, frequently, like stationery, may be put on sheets much larger than the printed form itself — the place to put the form is where it will make easy feeding of the press. Such printing doesn't put much of a strain on the machine,



1 NOTE THAT HEAVY PART OF FORM IS JUST BALOW CENTER OF CHASE

(2) IL LUSTRATING USE OF CHASE BOOKS AND SCREWI and it will usually ink and operate easily with the type in any position. cassay with the type in any position.

On bigger work, the story is a little different. The heaviest part of the form should be a little below the center of the chase. Note that we said the heaviest part of it. Such a location may bring some parts well over toward the edge.

This is done to take advantage of the best inking qualities of the press, which are in lower center, and also to put the strain of the impression where it will have the least effect on the mechanism.

This may sometimes require gauging your sheets out from the side of the platen, but there are many ways of taking care of that, many ways of taking care of that, including putting a piece of stiff cardboard on the platen which projects out far enough for you to mount your gauge pin. If the projection at the top is troublesome, get a piece of thin metal, bend an top trypan bale. It will stick up and hold the paper in place.

If you take these apoints into

If you take these points into consideration, you'll require less

How to Avoid Tough Jobs

Naturally you want to give your customers what they require, but customers what they require, but or an inquiry on a job which, if the customer knew as much about printing as you do, could be altered without burting its effective with a saving in cost and time consumed in getting it up and the consumed in getting it up and the consumed in getting it up and the customer with the saving in cost and time consumed in getting it up and running it. Sometimes the customer in getting it up and the customer in getting i cept on very expensive equipment, if at all, he being ignorant of printing press limitations.

Printers large and small can profit by some of the cautions isprofit by sense of the enutions issand by one typographic organization for use by printing alsesmen.

said you should be a sense of the said of th

tones in a single form. The amount of ink required for solids

(Continued on page two) makeready, less impression, and obtain better inking.

How to Perforate. Cut and Crease with Your Press

Perforating rule, as you know, comes in strips, as also does cutting and creasing rule. It can be cut into pieces of any length you need

into pieces of any length you need for your work.

While printing and perforating may be done at one operation in your press, the sharp face of the rule has a tendency to cut the face of good rollers, so if you have a pair of old, hard ones around you can use them instead. The alternative is to run the rule as a separate impi



The illustration above what you need to do to get a clear, sharp perforation. The rule needs a fit, and this calls for a strip of metal, which must be softer than the price of the strip of metal, which must be softer than the price of the strip of metal, which must be softer than the price of the strip of copper one or more points thick, and the strip of copper one or more points thick, rule, one point of the strip of copper one or more points the strip of copper one or more points thick, rule, one point of the strip of copper one or more points there are not considered to the strip of copper one or more points that the strip of the s The illustration shows what you

Creasing requires a little differcreasing requires a little different handling. Creasing rule must make a depression, and your tympan as you make it for either printing or perforating hasn't enough give in it for creasing. One way to get the desired results

Une way, to get the desired results Paste a piece of pad back, or some other heavy but not too hard creating the paste of is as follows:

Placing the crease in the outside of the required fold may be the (Continued on page four)

Printed on Kelsey Standard White Book paper, with Kelsey Many Purpose Black Ink

Heavy (Old English

Type styles come and go, but a few, like Heavy Old English, seem destined to have a permanent place in the catalog. It foliables the seem of the seem

Heavy Old English is partic ularly appropriate for church, ularly appropriate for cource, program, and announcement work. Tickets and programs, while not very often printed entirely in it are frequently seen with the most are frequently seen with the most important line, or title, in Heavy Old English. Others use it, not only for the main title, but for each item in the program, fol-lowed by details in a smaller size of Goudy, Caslon, Century or some similar face.

similar face.

Some people like personal cards set in this style, which calls for 8, and 10 point 084, and 104 respectively. In church and program work the most used sizes are 104, 124 and 144 with 184 and 244 for the front if it is a four page affair.

How to Avoid (Cont'd)

is too great to work well on a good halftone. Either the form will be overinked for one, or underinked for the other

Another related caution is the necessity for a larger press on jobs with heavy, solidly inked spaces than for the same size form more lightly set. Many a small or medium sized press owner runs into difficulty when he tackles a job that nearly fills the chase and includes either cuts or heavy type. Necessary of the control of the contr Another related caution is or borders, or all three. Such jobs belong on larger machines, or should be run part at a time. It isn't a peculiarity of small equiption of the state of the sta

press charge on a bigger machine. The printing salesman is told not to take a job with too much solid or rule work on an envelope, the understanding the properties of the control of the lapped over edges have anything

to do with the cost of printing.

Excessive amounts of hand work such as filing, mitering and routing out are to be avoided, unless you can get enough extra money to cover That doesn't mean that the time. where a frame or box of rule is needed the ends should be butted together without mitering, but it

Billheads or Statements

Quite a little confusion seems to be created by failure on the part of many printers to distinguish between billheads and statements. A billhead is made primarily for use as an invoice of merchandise. whereas a statement is supposed to be what its name implies—a statebe what its name implies—a state-ment of the customer's account, often sent out each month with the total amount due for the period. Usually only the invoice dates and amounts appear on it, or some-times just the monthly total. For this reason, statements are nar-rower than hillheads—usually 5% inches, as against 8½ inches for regular billheads.

regular billheads.

In some lines of business, statements are wide enough for invoice purposes, hence they are often used that way. As a result they used that way. As a result they purpose, but the statements for billhead or invoice purposes, by all means give them to him, and let him call them what he wishes. Don't, however, order to him, and let him call them what he wishes. Don't, however, order them by the wrong name, because you may not get what you expect, and that means delay in filling your customer's requirements.

does mean intelligent care in the layout of the job to eliminate un-necessary time-consuming details.

necessary time-consuming details.
Don't write instructions as to
size, etc., on the back of a photograph or drawing which must be
made into a cut, unless you do it
very lightly, because it may show
through in the cut making and
spoil the pleture. On photo stock
it often embosses and reads in reverse right through the picture.
When laying out work remember
for the crumers for some substifor the grippers (or some substi-tute) to hold the card or paper.

tute) to hold the eard or paper.

A halftone cut made to print on smooth finish paper is not going to look its best on rough stock, such as newsprint, antique, eggshell, etc.

shell, etc.

For best results many gold and some silver jobs should be run through the press twice. This should be runembered in making about the run through the pression may be all right for some jobs, depending on how fussy it is. No job is going to look as good on cheap paper as on the better grades of book stocks, such as glossy book or enamelted.

sy book or enametica.

To these we could add a few of our own, but will reserve them for another time. Work with your customer to give him a satisfactory job for the intended purpose without unnecessary expense and you will make him your friend. It will also be harder for somebody else to take him away by calling his at-tention to savings he might have made before. And perhaps you will get some new customers yourself by offering them such suggestions.

QUOINS

Excelsion chases are furnished with screws and chase irons, but many prefer to use quoins Quoins, Hempel the most per dozen seta, 2.50 Mempel Key Wrench Midget Quoins (screw-type) cadmium plated, disc has four boles by which it nas foor betes by which it a an be easily turned with a and or iron red. Minimum thickness knaximum %-inch.

Wickersham Quoins, extra fine, a sure, safe lock, each, 1.23 per half-dozen, 7.00 12.80 Key Wrench, for above,

Heavy Old English

No. 184 8 Point 19A 48a 83.05—6A 15a 84.20 Obis Modern Besian of Text Stule S.65 No. 104 10 Point 18A 44n \$10.45-4A 14n \$4.70 Buitable for une on manu & 1 7 3 No. 124 12 Point 16A 87a 81L25-5A 12a 84.66 Kinds of Brinted Work 580 No. 144 14 Point 14A 32a \$13.60-4A 10a \$5.75 Especially Headings, 139 No. 184 18 Point 9A 20a \$14.45-4A 10a \$8.55 Stationery, Tickets

Daily Program

A ROTTE WAS TRANSPORTED A STHUMXIIZ& abrdefabitklungu gratuuwxyz ,::.-\$1234567890

Billheads and Statements Ruled Heading, White Bond Paper



Style A Style B
Style A—Ruled complete with vertical and all horizontal lines for use with pen and ink,
Style B—Ruled with column and head lines only, for typewriter use,
Be sure to state style wanted when ordering,

BILLHEADS Quantities of 500 1,000 5,000 10,000
Prices per 500 1,000 1,000 1,000
SSirs, 85 x 45 in. 51.80 83.80 82.83 42.85
Four. 85 x 7 " 1.85 3.86 2.88 2.85

STATEMENTS Steedard, 5½ x 8½ 1.48 2.42 OMidget, 4 x 6 in. 1.10 1.95

Not made in style B

1.82

The Printer's Helper

WITH OUR READERS

Uses Allen Set Screws in Chase From an old reader:

I find Allen set screws an advantage over the regular set the chase. The Allen set screw wrench gives better control over screws than the screw driver kind. However, it should be remembered that an Allen wrench can give an earn must be taken not to overtighten.

I also use the method recently appearing in the reader's column which calls for chase screws on the top side of the chase for quick makeready. However, I had to drill and tap my chase for it as my model was not reversible.

I have found that placing a single sheet of newspaper UNDER the form before making the squeeze to level the form is helpful. I believe there is less wear on type in the long run by this method as it permits using a harder tympan and less platen pressure when printing.

(Editor's Note — the other reader had much heavy form work to do; after planing the form and putting the chase in the press, he loosened the screws a half turn, made an impression, retightened the screws — before releasing pressure of type on paper. One or two extra thicknesses of paper were put on the platen during this operation, and then removed.)

Another Way of Printing Two Colors at Once

From an old correspondent:
"Recently you explained different methods of printing several colors represent the control of the color of the soit will not turn while in operation. (Editor's note—In most down the ink plate operating dog.) Put one color ink on one side the plate and the other color on colors to great the color on colors to spread the ink out evenly on each side, and you are ready to go. This gives a blending

To Remove Ink Marks

There are not many occasions when the printer wants to remove ink from paper, with paper stock as cheap as it is in most cases, but we have requests for the information from time to time, so

The Printer's Helper 3

An Easy Way to get Accurate Gaging

You can save spoilage on Christmas card and similarly expensive stock if you stretch a sheet of tissue, onion skin or some other transparent paper over the tempan, on the platen, on which you can make an impression. A sheet of the stock to be printed may then moved around until the correct position has been located. Gages may then be placed in the tympan and the thin top sheet torn off and the thin top sheet torn off the stock to be placed in the tympan and the thin top sheet torn off the same than th

Another Composing Stick Rest

The publishing of an illustration of a rest for composing sticks in a recent issue of The Holger has which is if anything even increase which is if anything even increase should be a serificial to the still a serificial to the serificial composing stick must be laid down when it is more or less full, and every time it is put down, at the serificial content of the serificial conte

stick.

The suggestion is advanced that an old pices of brass rule may be "S"," except that in place of one of the rounded curves in the rule, a slarp bend be made, so that me as the benderically be supported by the support of the rule, as the

We have had several other good ones shown to us, either in the actuality or in sketches. One reader made his out of a discarded coffee can, and another similar rest in which to set a tube of ink when printing. The latter, he says, keeps the open end of the tube off the shelf, and prevents wasteful and mussy dribbling.

apparently it will be of interest to some readers of the Printer's Helper.

indipart may be effected by a chloride of lime solution, one ounce to a half pint of water, and a little 80% strength acetic acid, the latter being a near relation of vine-gar. Dampen the ink with the low it up with the acetic acid. This can be used on writing links as well—in fact, many of the trademarked ink removers which sell at good prices are other in part dients.

X-Acto Linoleum Cutting Tools



Set of 5 Tools, (taife, Ushaped souges and Vshaged visions) with plants tool handle, Vshaged visions (with handle) \$2.0 to 1.32 to 2.0 to 1.32 to 1.32

Rubber Roller, 4 in. 11/4 in. diam. 801. 1.75

LINOLEUM
PRINTING BLOCKS

Smooth Surface for Easy Drawing of Design

Linoleum blocks are best grade 16-inch lin

For cutting, perforating, creasing

Conting Rule found for the same purpose but Creasing Rule (CREASING RULE CITE) and paper powering of many kinds. It is and paper powering of many kinds. It is also used for "scoring my be easily folded along the power limits."

the states as that it may be camy induce along the state of the state purpose but does not cut the sheet, simply embosses or presses a crease into the part of the state purpose but does not cut the sheet, simply embosses or presses a crease into the part of the state of the sta

Combination
Label Holder—Drawer Pull

White card covered with calluloid strip lentification of type in case—can easily be from standing position. each. per dozen, 4.95

Brass Label Holders

Brass Label Holders, % x 3% inches, to tack on front of type cases. Label slips in and can be changed at any time. Much neater than labels that are pasted on. 10 cents cach; 90 cents per dozen



The custom of using quoins or wedges in chases to hold the type is about as old as printing itself. Up to well into the present cen-tury it was possible to buy wooden quoins and "shooting sticks" which were used for wedging them in

the chase Along the latter part of the Along the latter part of the nineteenth century there appeared several different kinds of patented several different kinds of patented metal quoins. Among them was the Hempel, which uses the prin-ciple of the wedge, but improves on it, offering a key for tightening and loosening. The Hempel and variations of it are still among the

most popular today. most popular today.

Another later arrival was the
Wickersham, which uses the cam,
as a wedge, and Wickershams
practically divide the field with
various kinds of Hempels, for
standard size work.

So-called midget or register quoins have a place 101 ... where work, and also in forms where quoins have a place for very close of these register or midget quoins around a form enables the printer to make minute adjustments back and forth, tilting the form at will until it is correctly lined up. They are a screw quoin, using the same principle as Kelsey screw-type

Gloves Cut Spoilage

A pair of cheap cotton gloves, which may be slipped on and off at which may be supped on and off at will, can save you time and money in your shop. They will keep your hands clean when you are putting more ink on the press, or if you need to remove the chase for any

reason.

When the press is inked up, you can get a smudge of ink on your hands without even realizing it, until you pick up a piece of paper stock and make an impression — with your finger. Reaching down onto the platen to adjust a gauge pin can cause a transfer of ink from the rollers to you. Incidentally, if you do want to touch gauge pins or tympan you can slip a piece of paper between the rollers and the grippers so that if you do get too close to the rollers the paper will take the rub instead of your fingers. Use gloves, here too, except in places where they are too clumsy.

One of our readers says he uses gloves with the fingers cut off when operating his press. He keeps cleaner, and avoids possible

hlistore Aside from the stock you preserve unsmudged, you'll save time by making fewer washups. An old, dirty pair of gloves will protect your hands while inking up, or when cleaning the press, too.

Label Your Own Cases

You will find it of much help to have clearly printed labels on your have clearly printed labels on your type cases, and while you are about it, if you have any other boxes of material, drawers, or other places where your supplies can not be examined without



opening up the box, drawer, other compartment, you will find it of help to paste a printed label on the front showing the contents.

on the front showing the contents. It will be well to pick out one of your clearest and boildest faces of type for doing the job.—or, if you prefer in the case of the type, you need to the style and size can get all me of the style and size the type should be very conjectionally displayed, as well as the style. Label holders may be used for the labels, which may be printed on cardosard, and some the style that the style th printers recommend coating the to protect it.

Double or Triple Capacity From Your Press

From a letter of sometime ago: I am sending you a sample of work done on my 6 x 10 Excelsior press, thinking it may interest readers of the Printer's Helper, because I have received help from it in several ways.

"This job was run by printing half at a time, running one-half, of course, upside down in the press, of course, upside down in the press, on as to match up with the other half. Five thousand impressions were made by gluing quads to the gauge pins, and letting the work fall through and under the press as it opened. By this method the sheets were handled only once for each run, instead of twice as is the match of the country of the control of the country of the control of the con

put put."

The sample referred to is a good looking piece of advertising matter, single sheet printed on one side, which because of its size looks as if it were run on a 9 x13 machine at the least, By running half at a time it was possible to double the size of the work ordinarily done on the 6 x10 press.

done on the 6 x10 press.

It is possible not only to double, but to triple and even quadruple the size of jobs on a press by running the job through the machine two or more times. Each impressions sion need not be a separate page, they may be all the same page or column. Naturally, if you are getting much big work you will want a bigger machine, but as an infrequent or emergency method, or on very small poster runs, you will find the idea useful.

Universal Punch



Struftly constructed or boay since stated live inch thick, do formed, limited in grave enumed and highly policied inches plate with fell base. This prunch will make four it is can be less in 10 absects of ordinary four inches have been a single policied in the less in 10 absects of ordinary movable stops, which are not over the punches you desire to me. The side sugar deather article and can be used from a could be supported and can be used from the punches you desire to me. The side sugar is could be supported and can be used from the punching seraps—seelily removed by pressing on edge of pan.

Complete, S.8.95

140 Paneled Informals

Quantities of 100 200

Use This Calendar Cut

On all kinds of advertising-Cards, leaf-On all killing or advertising—Caros, real-lets, blotters, etc. It will assure longer life for your own publicity and your customers' printed matter, too. PARTY NAMES AND PARTY NAMES AN

JANUARY	MAY	SEPTEMBER
EMTWTFE	GMTWTFE	SMINIF
5 6 2 6 9 19 11	245671	F 7 8 3 3 4 1
12 13 14 15 26 17 LB	20 11 12 13 14 15 16	Denning
20 27 28 29 20 21	26 25 26 27 26 29 34	CONTRACTOR 25 2
	11	
PEBRUARY	JUNE	OCTOBER
BHTWTF6	SMIWIFS	EMTWTFE
2 2 4 5 4 7 4	7 8 9 14 11 17 17	
9 10 11 12 13 14 35	14 19 36 17 18 19 20	10 10 10 16 15 16 1
23 24 25 26 27 26 29	21 22 23 24 26 26 27	15 15 20 11 22 23 2
	** ** ** ** ** ** **	** ** ** ** ** **
MARCH	JULY	NOVEMBER
ENTWIFE	SMTWTF6	ENTHIE
0 9 10 11 11 11 14	2 4 7 4 6 7 4	1 2 3 4 5 6 1
19 36 17 18 39 30 21	12 13 14 15 16 17 18	15-36-17-18-19-20-21
20 30 31	2000 2000 2000 2000	22 23 24 25 26 27 28
APRIL	AUGUST	DECEMBER
SHTWTFE	SMIWIFE	SHTWIFE
1236		1 2 3 4 5
12 13 16 15 16 17 16	9 10 11 12 13 14 15	6 7 8 9 30 15 13
19 20 21 22 25 24 25	16 17 m 19 20 21 22	29 21 22 23 24 25 26

How to Perforate . . . (Cont'd)

opposite of what you would think, but that's the best way, because that is the side which must be stretched when the actual folding stretched when the actual rolung is done. Adhesive tape is some-times used instead of cardboard strips. The channel should be deep enough to break the stock in the middle for satisfactory folding, and the crease should be wide on heavy stock, narrow on thin stock,

The Printer's Helper